

21 June 2019

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Dear Parents

### **School Meals – Michaelmas Term 2019 Menus**

If you would like your child to benefit from eating a hot meal at lunchtime, please fill in your child's name and form on the attached sheet and indicate, on the accompanying menus, your child's choice of meal. From September 2019, the cost of lunches is included in the fees for Nursery, Reception, Junior 1, Junior 2, Junior 3, Junior 4 and Junior 5.

In keeping with this, we have been able to keep the cost of lunches the same as the previous academic year. For all pupils in Junior 6 next year (current Junior 5), who commit in advance of the start of term to having lunch every day and where the cost is added to the fee bill for the term, the cost of lunches is £3.10 a day.

For those who would like to book in advance but not for the full week, the price of lunches is £3.25 per day. If you do not pre-pay for lunches or if you need to order lunch on an ad-hoc basis, the cost of this is £3.40 per day to reflect the higher catering and administration cost.

Please fill in and return the slip attached before **Wednesday 26 June** if you wish to benefit from the lower price of £3.10 per day for 5 days a week or £3.25 for fewer days a week. Any menus returned after this date will be charged the higher rate of £3.40 per day. The correct amount will be added to your school invoice; **please do not send payment in to school.**

**It is imperative that you add your child's name and current form to each menu where indicated please and complete one form and set of menus per child.** If a child tries a dish and decides they don't want it next time it appears on the menu, please choose an alternative dish and let us know.

A daily allergen awareness sheet is completed by the kitchen detailing allergens in every dish. Should any child/parent need to know the ingredients used and potential allergen risk, please ask the catering staff. Please also complete the dietary requirements checklist on the attached lunch order form to aid catering staff.

Please note that we are unable to offer refunds once meals have been paid for as food orders are completed ahead of time.

Yours sincerely



Robert Duigan

## School Lunches Michaelmas Term 2019

Child's Name: \_\_\_\_\_ Current Form: \_\_\_\_\_

(please tick which option you require)

- ☐ I understand that the cost of lunches is included in my Nursery, Reception, Junior 1, 2, 3, 4 and 5 fees.

### **Junior 6 only (current Junior 5) - Paperwork returned to school *before* Wed 26 June 2019**

- ☐ I would like my child to have a cooked meal every day of the term and I understand that the cost of this will be added to my fees invoice £3.10 per day (£210.80).
- ☐ My child will not be having a cooked lunch every day of the term. I would like the cost of their lunches added to my fees invoice, at £3.25 per day. Details are indicated below.

	<b>Total number of days</b>	<b>Cost (£3.25/day)</b>
Mondays (14 in the term)		
Tuesdays (14 in the term)		
Wednesdays (14 in the term)		
Thursdays (13 in the term)		
Fridays (13 in the term)		
Every Day (68 in the term)		
<b>Total</b>		

### **Junior 6 only (current Junior 5) - Paperwork returned to school *after* Wed 26 June 2019**

- ☐ My child will be having a cooked lunch as follows:

	<b>Total number of days</b>	<b>Cost (£3.40/day)</b>
Mondays (14 in the term)		
Tuesdays (14 in the term)		
Wednesdays (14 in the term)		
Thursdays (13 in the term)		
Fridays (13 in the term)		
Every Day (68 in the term)		
<b>Total</b>		

I understand the total cost will be added to my next fees invoice.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Dietary requirements:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> <b>Gluten allergy</b> | <input type="checkbox"/> <b>No Beef</b>    | <input type="checkbox"/> <b>No Fish</b> |
| <input type="checkbox"/> <b>Dairy allergy</b>  | <input type="checkbox"/> <b>No Pork</b>    |   |
| <input type="checkbox"/> <b>Egg allergy</b>    | <input type="checkbox"/> <b>Vegetarian</b> |   |